



Daily Operator Checklist – Electric Lift Truck

Date		Operator		Batter Water	
Truck #		Model #		Hydraulic Oil	
Department		Serial #			
Shift		Drive Hour Meter		Hoist Hour Meter	

Engine Off Checks	OK	Needs Repair
Leaks – Hydraulic Oil, Battery		
Tires – Condition and Pressure		
Forks, Top Clip Retaining Pin and Heel – Condition		
Load Backrest Extension – Attached		
Hydraulic Hoses, Mast Chains, Cables and Stops – Check Visually		
Finger Guards – Attached		
Overhead Guard – Attached		
Safety Warnings – Attached (Refer to Parts Manual for location)		
Battery – Water/Electrolyte Level and Charge		
Hydraulic Fluid Level – Dipstick		
Transmission Fluid Level – Dipstick		
Operator’s Manual in Container		
Capacity Plate Attached – All Info Matches Truck		
Battery Restraint System – Adjust and Fasten		
Operator Protection		
Sit Down Truck – Seat Belt – Functioning Smoothly		
Stand Up Truck – Fall Protection/Restraining Means – Functioning		
Brake Fluid – Check Level		
Engine On Checks	OK	Needs Repair
Accelerator Linkage – Functioning Smoothly		
Parking Brake – Functioning Smoothly		
Service Brake – Functioning Smoothly		
Steering Operation – Functioning Smoothly		
Drive Control – Forward/Reverse – Functioning Smoothly		
Tilt Control – Forward and Back – Functioning Smoothly		
Hoist and Lowering Control – Functioning Smoothly		
Attachment Control – Operation		
Horn – Functioning		
Lights and Alarms (where present) – Functioning		
Hour Meter – Functioning		
Battery Discharge Indicator – Functioning		
Instrument Monitors - Functioning		

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